

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

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REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	JOB ORDER NUMBER	APPROP. FY
QSS Group, Inc.	NAS5- 99124 TASK NO. 440 AMENDMENT	415-616-41-25-89	01

TASK TITLE: (NTE 80 characters; include Project name)

GOES N-Q Project Communication Subsystem Services

APPROVALS: (Type or print name and sign)

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)

Peter Acosta	DATE 12/11/00	ORG CODE 567	MAIL CODE 567	PHONE 301 286 9304
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BRANCH HEAD

John Chitwood	DATE 12-11-00	CODE 567	PHONE 301 286 5936
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CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

Robert S. Lebar, Jr.	DATE 12/18/00	CODE 560	PHONE 301-286-6382
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FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?

CONTRACTING OFFICER'S QUALITY REP.

DESIGNATED FAM:

(If YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)

[X] NO [] YES

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

C.O. Requested Date on: **DEC 19**

Contractor will develop specification or statement of work under this task for a future procurement. [X] No [] YES

Flight hardware will be shipped to GSFC for testing prior to final delivery. [X] No [] YES [] N/A

Government Furnished Property/Facilities: [X] No [] YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance: [] No [X] YES If yes: [] TOTAL [X] Partial
If partial, indicate onsite work in SOW by asterisk (*)

Surveillance Plan Attached: [X] No [] YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be 12/19/00.

INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	<u>X</u> No. 1	No. 2	No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 339,229

The target fee of this task order is \$ 21,737

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 360,966

The maximum fee is \$ 31,769

The minimum fee is \$0.

AUTHORIZED SIGNATURE:

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

Theresa J. Becker
SIGNATURE OF CONTRACTING OFFICER

1/23/01
DATE

Theresa J. Becker
TYPED NAME OF CONTRACTING OFFICER

CONTRACTOR'S ACCEPTANCE:

AUTHORIZED SIGNATURE

DATE

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REQUEST FOR TASK PLAN / TASK ORDER

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QSS Group, Inc.	NAS5- 99124	440	

Applicable paragraphs from contract Statement of Work:

STATEMENT OF WORK: (Continue on blank paper if additional space is required)

The contractor shall provide communications subsystem engineering services for the Geosynchronous Operational Environmental Satellite (GOES N-Q) program. The contractor shall provide communications subsystem engineering including subsystem design, development, test and evaluation, launch site support, post launch test support, mission operations support, and provide data trending analyses. Travel in support of these activities is required.

The contractor shall also provide communications subsystem analysis services as a method for verification of ground segment and flight segment interfaces.

PERFORMANCE SPECIFICATIONS:

Reports and Documents: Technical performance will be based on thoroughness and completeness of written reports. Acceptable performance is that the ATR is satisfied that the material reflects the proper level of technical expertise and meets the objectives of the activity. Reports shall be delivered to the ATR either in hard copy, email, or via MS Word file.

Technical Progress Report: Acceptable performance is that the ATR is satisfied that he is being kept informed of the status of work performed and of issues requiring his attention. Report to include: (1) summary of monthly progress; (2) plans for next month; (3) problems; (4) issues; and (5) resolution of problems/issues.

Management: Performance will be measured against the following metrics: (1) accomplishment of objectives; (2) clear, incremental progress; (3) responsiveness to issues; (4) efficient and appropriate staffing; and (5) coordination with and good working relationship with ATR and other related contractor efforts, if applicable.

APPLICABLE DOCUMENTS:

GOES N-Q design documentation and performance specifications.

TASK END DATE: 1/19/02**MILESTONES/DELIVERABLES AND DATES:**

- | | |
|------------------------------|---|
| 1. Technical Progress Report | Due monthly, 15th of the month |
| 2. Trip Reports | Due 10 days after completion of the trip |
| 3. Comm System Analyses | Due within 30 days of specific analysis request |

PERFORMANCE STANDARDS:

- | | |
|-------------------|--|
| Schedule: | On-time delivery of trip reports, analyses and other documents |
| Technical: | Meets requirements as determined by the ATR (see Performance Specifications above) |

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Peter Acosta, building 19, room S046